



Administration Office
101 N. Euclid Ave.
Cashion, OK 73016

Minutes of the Cashion Board of
Education Regular Meeting
Wednesday, June 26, 2024 6:00 PM Central

1. Call to order

President Ballard called the meeting to order at 6:00pm

2. Establish quorum

Attendance Taken at 6:00 PM.

Jessica Ballard: Present

Chris Carroll: Absent

Kelly Davis: Present

Chris Gibson: Absent

Jake McKeever: Present

Also attending: Stephanie White, Minutes Clerk

3. Public to be heard:

Members of the public shall be allowed to attend all meetings of the board of education. In addition, the board of education will have an item on regular meeting agendas that affords citizens the right to address the Board of Education on items PERTAINING TO EDUCATION and/or the OPERATION OF THE SCHOOL DISTRICT. The item will appear prior to any business being conducted by the board of education. A resident wishing to address the Board of Education must fill out a form before the meeting and submit it to the Board Clerk by NOON (12:00 p.m.) on the day of the board meeting. The speaker is to stand and be recognized by the Board President and give his/her full name and address. The speaker will be allowed 2 minutes to address the Board of Education. This item on the agenda will be limited to 30 minutes total. *The Board and administrative staff will not respond to questions or comments at the meeting.* The resident may receive a written response as soon as possible. Questions and complaints relating to employees of the district or any student information WILL NOT BE PERMITTED AT THIS TIME. Such questions are to be referred to the building Principal and/or Superintendent at another time. Presentation or discussion of matters which are currently under legal review will not be permitted. **CPS POLICY BED-R**

There was no public comment at this meeting.

4. Consent Agenda (Consent Agenda may be voted separately at the request of any member of the Board of Education)

Motion to approve Consent Agenda. This motion, made by Jake McKeever and seconded by Kelly Davis, passed.

Jessica Ballard: Yea

Chris Carroll: Absent

Kelly Davis: Yea

Chris Gibson: Absent
Jake McKeever: Yea
Yea: 3, Nay: 0, Absent: 2

A. Vote to approve the agenda as part of the minutes

B. Vote to approve the minutes from the regular meeting of June 10, 2024

C. Vote to approve the treasurer's report

5. Items for Board Action:

A. Vote to approve purchase order encumbrances for 2023-2024

Motion to approve encumbrances as presented. This motion, made by Jake McKeever and seconded by Kelly Davis, passed.

Jessica Ballard: Yea
Chris Carroll: Absent
Kelly Davis: Yea
Chris Gibson: Absent
Jake McKeever: Yea
Yea: 3, Nay: 0, Absent: 2

i. General Fund: P.O. #745-748 and P.O. #50167- #50169 and increase #33 by \$1,500.00, #55 by \$8,000.00 and #57 by \$415.00, totaling \$18,000.15

B. Vote to approve payments for 2023-2024

Motion to approve payments as presented. This motion, made by Jake McKeever and seconded by Kelly Davis, passed.

Jessica Ballard: Yea
Chris Carroll: Absent
Kelly Davis: Yea
Chris Gibson: Absent
Jake McKeever: Yea
Yea: 3, Nay: 0, Absent: 2

i. General Fund payment numbers 2882-3212 totaling \$1,193,425.74

C. Discussion/possible action on the following transfers of funds:

(1) Transfer \$54.06 from activity account #807 (track) to activity account #921 (FFA) for

high jump practice standards.

(2) Transfer \$500.00 from activity account #801 (Football) to activity account #904 (Cheer) for working golf tournament

(3) Transfer \$1,171.65 from activity account #933 (Interest) to activity account #923 (Gen Misc).

(4) Transfer \$16.61 to close activity account #969 (senior 2023) to activity account #945 (STUCO marquee)

(5) Transfer \$2,777.44 from activity account #932 (general fund refund) to general fund.

Motion to approve transfers as presented. This motion, made by Jake McKeever and seconded by Kelly Davis, passed.

Jessica Ballard: Yea

Chris Carroll: Absent

Kelly Davis: Yea

Chris Gibson: Absent

Jake McKeever: Yea

Yea: 3, Nay: 0, Absent: 2

6. Discussion / possible action on extra duty assignments for 2024-2025.

Motion to approve extra duty assignments for 2024-2025. This motion, made by Jake McKeever and seconded by Kelly Davis, passed.

Jessica Ballard: Yea

Chris Carroll: Absent

Kelly Davis: Yea

Chris Gibson: Absent

Jake McKeever: Yea

Yea: 3, Nay: 0, Absent: 2

7. Discussion / possible action on gifted and talented expenditure report.

Motion to approve gifted and talented expenditure report. This motion, made by Jake McKeever and seconded by Kelly Davis, passed.

Jessica Ballard: Yea

Chris Carroll: Absent

Kelly Davis: Yea

Chris Gibson: Absent

Jake McKeever: Yea

Yea: 3, Nay: 0, Absent: 2

8. Discussion / possible action on employment of Storm and Hauser as payroll tax service for 2024-2025.

Motion to approve employment of Storm and Hauser for payroll tax service. This motion, made by Kelly Davis and seconded by Jake McKeever, passed.

Jessica Ballard: Yea
Chris Carroll: Absent
Kelly Davis: Yea
Chris Gibson: Absent
Jake McKeever: Yea
Yea: 3, Nay: 0, Absent: 2

9. Discussion / possible action on a contract for yearbooks with Herff-Jones

Motion to approve contract for yearbooks with Herff-Jones. This motion, made by Jake McKeever and seconded by Kelly Davis, passed.

Jessica Ballard: Yea
Chris Carroll: Absent
Kelly Davis: Yea
Chris Gibson: Absent
Jake McKeever: Yea
Yea: 3, Nay: 0, Absent: 2

10. Discussion / possible action on approval of surety bond for treasurer \$100,000.00 and assistant treasurer for \$150,000.00 for 2024-2025.

Motion to approve surety bond for treasurer and assistant treasurer. This motion, made by Jake McKeever and seconded by Kelly Davis, passed.

Jessica Ballard: Yea
Chris Carroll: Absent
Kelly Davis: Yea
Chris Gibson: Absent
Jake McKeever: Yea
Yea: 3, Nay: 0, Absent: 2

11. Discussion / possible action to approve board designations for the 2024-2025 school year including approval of investment resolution to school treasurer.

Motion to approve board designations including approval of the investment resolution. This motion, made by Kelly Davis and seconded by Jake McKeever, passed.

Jessica Ballard: Yea
Chris Carroll: Absent
Kelly Davis: Yea
Chris Gibson: Absent
Jake McKeever: Yea
Yea: 3, Nay: 0, Absent: 2

12. Discussion / possible action on a contract with Shelby Sexton BCBA to provide special education training and behavior analyst services

Motion to approve contract with Shelby Sexton BCBA. This motion, made by Jake McKeever and seconded by Kelly Davis, passed.

Jessica Ballard: Yea

Chris Carroll: Absent

Kelly Davis: Yea

Chris Gibson: Absent

Jake McKeever: Yea

Yea: 3, Nay: 0, Absent: 2

13. Discussion / possible action to approve payroll / purchase order encumbrances for July 2024.

Motion to approve payroll/purchase order encumbrances for July 2024. This motion, made by Jake McKeever and seconded by Kelly Davis, passed.

Jessica Ballard: Yea

Chris Carroll: Absent

Kelly Davis: Yea

Chris Gibson: Absent

Jake McKeever: Yea

Yea: 3, Nay: 0, Absent: 2

14. Discussion / possible action to approve unpaid encumbrance list from 2023-2024.

Motion to approve unpaid encumbrance list from 2023-2024. This motion, made by Jake McKeever and seconded by Kelly Davis, passed.

Jessica Ballard: Yea

Chris Carroll: Absent

Kelly Davis: Yea

Chris Gibson: Absent

Jake McKeever: Yea

Yea: 3, Nay: 0, Absent: 2

15. Discussion / possible action on approving resolution for the Kingfisher county / Cashion Hazard mitigation plan

Motion to approve resolution as presented. This motion, made by Kelly Davis and seconded by Jake McKeever, passed.

Jessica Ballard: Yea

Chris Carroll: Absent

Kelly Davis: Yea

Chris Gibson: Absent

Jake McKeever: Yea
Yea: 3, Nay: 0, Absent: 2

16. Discussion /possible action on employment of non-certified staff (para-professional positions)

Motion to approve employment of Ericka Powers, Sunisa Nicole Johnson, Ashley Pendley and Andrea Meacham as special education paraprofessionals. This motion, made by Kelly Davis and seconded by Jake McKeever, passed.

Jessica Ballard: Yea
Chris Carroll: Absent
Kelly Davis: Yea
Chris Gibson: Absent
Jake McKeever: Yea
Yea: 3, Nay: 0, Absent: 2

17. Discussion /possible action on employment of certified staff (special education teacher)

Motion to approve employment of Tristan Cribbs as special education teacher. This motion, made by Jake McKeever and seconded by Kelly Davis, passed.

Jessica Ballard: Yea
Chris Carroll: Absent
Kelly Davis: Yea
Chris Gibson: Absent
Jake McKeever: Yea
Yea: 3, Nay: 0, Absent: 2

18. New Business

None

19. Vote to Adjourn

Motion to adjourn at 6:32pm. This motion, made by Jake McKeever and seconded by Kelly Davis, passed.

Jessica Ballard: Yea
Chris Carroll: Absent
Kelly Davis: Yea
Chris Gibson: Absent
Jake McKeever: Yea
Yea: 3, Nay: 0, Absent: 2

President

Vice President

Clerk

Member

Member